

## Summary of Proposed SFS Constitution and By-laws Changes and Updates

Prepared 2019-02-11 by Sarah S. Roley (SFS CRC Chair)

Incorporating suggestions from Vice President Todd V. Royer, Executive Director Andy Leidolf,  
CRC Members Jeff Muehlbauer and Sarah Whorley

Updated 2019-04-12 to reflect suggestions by Loyola Law Clinic.

### Proposed Major Changes

1. Journal changes: Irwin Polls, long-time Journal Business Manager, has retired. The Society's external publishing partner (currently University of Chicago press) has agreed to assume many of the Business Manager duties. Other duties are being assumed by the Publication Committee. All references in the Constitution and Bylaws to the Business Manager must therefore be modified to reflect the changes in responsible parties.
2. The "Sponsorship and Development Committee" is being re-organized to focus only on development, particularly strategic funding of Society initiatives through philanthropic giving. Sponsorship, which is mainly about activities around the annual meeting, will be handled by the Annual Meeting Committee.
3. The new Executive Director position is being codified in the Constitution. Along with the Vice President, the Executive Director will serve as co-chair over standing committees and be the general liaison to those committees. In addition, The Executive Director will be a member of the Executive Committee and a non-voting member of the Finance Committee, Development Committee, Election and Place Committee, Long-Range Planning Committee, Public Information and Publicity Committee, and the Constitutional Revision Committee.

### Line-specific Changes, By-Laws

1. Article 1, Section 3: Changed "Dues notices shall be sent to members approximately four (4) months prior to the date due" to "two (2) months prior" to reflect the practice of sending notices in November, which is two months before the annual renewal date of Jan 1.
2. Article 2, Sections 3 and 4: Previously, the President-Elect and Vice President together served as the Co-Chairs over standing committees. Text has been changed to show that the Executive Director and Vice President will now serve as Co-Chairs.
3. Article 2, Section 11: This section establishes the position of Executive Director, and details that the Executive Director will serve as a liaison and non-voting member of the standing and special committees.
3. Article 3, Section 1: Previously, the President-Elect and Vice President together served as the general liaison to standing committees. Text has been changed to show that the Executive Director and Vice President will now serve as liaisons.
4. Article 3, Section 2: Updated to state that the Board has 18 Directors, with the addition of the Executive Director.
6. Article 3, Section 6: Added a time limit of 7 days to email voting and discussion. Previously, there was no timeline specified for email voting.
5. Article 4, Section 1: As in Article 3, Section 1, text has been changed to show that the Executive Director and Vice President will now serve as liaisons to standing committees.

6. Article 4, Section 2: The Executive Director was added to the list of members on the Executive Committee.
7. Article 5, Section 1: As above, text has been changed to show that the Executive Director and Vice President will now serve as liaisons to standing committees.
8. Article 5, Section 2: Added that the Finance Committee will be in charge of the finances of the Society's journal, *Freshwater Science*. This was not previously specified in the By-Laws.
9. Article 5, Section 2: The journal Business Manager position no longer exists and so the Business Manager will no longer be part of the Finance Committee. The Executive Director is added as a non-voting member. The Society Journal publishing partner, Publication Committee, and Editor will work with the Finance Committee to produce fiscal year budgets.
10. Article 5, Section 2: The Finance Committee Chair will serve as a non-voting member on the Board of Trustees of the Society. The non-voting status was not previously specified.
11. Article 5, Section 4: The Sponsorship and Development Committee is now called the "Development Committee," to distinguish long-term and strategic funding from sponsorship for the Annual Meeting. The composition of that committee has been changed to 4 voting members (one Chair, 3 members), with the Executive Director added as a non-voting member. Previously, there were 5 voting members (one Chair, 4 members). The committee is no longer required to have 2 members be part of the Local Arrangements sub-committee.
12. Article 5, Section 5: The Chair of the Journal Endowment Committee will now be appointed by the President, as is the case for most other committee chairs. In addition, the committee will now have at least 2 representatives from the *Freshwater Science* editorial board; previously, it was just 1.
13. Article 5, Section 6: The Executive Director is added as a non-voting member to the Election and Place committee.
14. Article 5, Section 7c: Changed "Program Subcommittee Chair" to "Chair of the Program Subcommittee of the Annual Meeting Committee."
15. Article 5, Section 8: Added the Executive Director as a non-voting member of the Long-Range Planning Committee and specified the committee size (up to 10 voting members in addition to the Chair).
16. Article 5, Section 9: Meeting sponsorship is clarified as a duty of the Annual Meeting Committee.
17. Article 5, Section 10: The Journal Business Manager is removed from the Publications Committee.
18. Article 5, Section 10a: The Journal Business Manager is removed from this section. The Journal's publishing partner added as an entity that will work on long-range planning initiatives and financial management of the journal, along with the Journal Editor and editorial sub-committee.
19. Article 5, Section 11: Added the Executive Director as a non-voting member of the Public Information and Publicity Committee.
20. Article 5, Section 12: Added the Executive Director as a non-voting member of the Constitutional Revision Committee.
21. Article 5, Section 13: Specified that the Past Chair of the Student Resources Committee serves as the Delegate to the Board.